

### Tool 4.3

# Worksite Analysis (sample)

Company: VA Hospital

Department: Central Supply

Area: Entrance	Area: Side Work Table	Area: Center Work Table	Area: Exit	Area:
<p><b>Activities:</b></p> <p>Hanging up coat            Log in to work            Locating worklog for that day's job            Gathering materials for job</p>	<p><b>Activities:</b></p> <p>Fold towels            Wrap towels            Put wrapped towels in bin for sterilization</p>	<p><b>Activities:</b></p> <p>Gather materials (trays, forceps, gauze, tape)            Put together tray according to specifications            Wrap tray            Put on shelf for sterilization</p>	<p><b>Activities:</b></p> <p>Put materials away            Log out</p>	<p><b>Activities:</b></p>
<p>Priority Skills / Natural Supports:</p> <p>Entering the log In Information on the computer            Locating worklog            Paul - Supervisor            Sandy - co-worker</p>	<p><b>Priority Skills / Natural Supports:</b></p> <p>Fold and wrap towels according to specifications            Sandy - co-worker</p>	<p><b>Priority Skills / Natural Supports:</b></p> <p>Put tray together according to specifications            Sandy - co-worker</p>	<p><b>Priority Skills / Natural Supports:</b></p> <p>Entering the log out Information on the computer            Paul - supervisor            Sandy - co-worker</p>	<p><b>Priority Skills / Natural Supports:</b></p>